

# Post On Bulletin Board

## Technician Job Vacancy Announcement

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Human Resources Office  
South Dakota National Guard  
2823 West Main Street  
Rapid City, South Dakota 57702-8170

Technician Job Vacancy Announcement Number: **63-13**

Position Title and Number:

**Budget Analyst D1924000**

Series, Grade:

**GS-0560-11**

Type Appointment:

**Excepted: Officer/Warrant Officer/Enlisted**

Location of Position:

**J4, Rapid City, SD**

Salary Range:

**\$57,408 to \$74,628 Per Annum**

Open: **14 March 2013**

Close: **02 April 2013**

### Area of Consideration

1. All permanent Technicians of the South Dakota Army National Guard. Applicants must presently be an Excepted employee or a Non Dual Status employee eligible for Excepted status.

### Instructions to Applicants

1. Individuals who meet minimum qualifications may apply on the Internet at

<https://www.usajobs.gov/GetJob/ViewDetails/339714500>

You will apply to job announcement **SDARNG 63-13 (858466)** and submit all the documents required by USA JOBS.

**Note.** Applicants are strongly encouraged to submit a separate sheet(s) addressing the Knowledge, Skills and Abilities (KSAs) and how they relate to work experience, education or training. Attached sheets must be uploaded to the application process online. Follow all procedures and instructions listed on USA JOBS.

2. Applications must be received on the Internet at USA JOBS no later than 24:00 HRS Eastern Time on the closing date.

### Minimum Requirements for Consideration

**General:** Experience in administrative, professional, technical, or other responsible work that demonstrates a knowledge of management principles and practices. The applicants must have the ability to analyze problems and draw logical conclusions and to communicate effectively with others.

**Specialized:** 36months experience in the knowledge, skills and abilities (KSAs) as listed below. Such experience is gained in a line of work similar or closely related to the work of the position to be filled. A maximum of 12 months of the required experience may be substituted by successful completion of undergraduate study in an accredited college or university at the rate of 30 semester hours for 12 months of experience. The education must have been in fields directly related to the type of work of the position to be filled:

- Ability to analyze budgets, determines shortfalls or excess, and makes recommendations for proper budget management.
- Ability to make oral and written presentations in a clear and concise manner.
- Knowledge of accounting and budget reporting.
- Knowledge of National Guard budget programs.
- Ability to coordinate fund transfers between the SDARNG and other states and federal agencies.

### Compatibility Requirements

Selected individual must be assigned to a compatible military position in the following MOS/AOC within 90 days of effective date of hire: Officer: OBR 01A, 88A, 90A, 91A, or 92A; Warrant Officer: WMOS 011A, 882A, 890A, 913A, 914A, 915E, 920A, 920B, 922A, or 923A; Enlisted: EMOS 36B, 51C, 74B, 88M, 88N, 89A, 89B, 92A, 92F, or 92Y. Military grade inversion within the full-time work force is not permitted. The military grade of the full time supervisor must equal or exceed the military grade of personnel supervised.

### Summary of Duties

This position is located in the Army National Guard (ARNG), Joint Force Headquarters (JFHQ), Deputy Chief of Staff (DCS), G-4 office of the Director. The purpose of this position is to perform analytical, technical, and administrative duties of budget formulation and justification, presentation, and execution. The incumbent in this position is responsible for the following Management Decision Packages (MDEP) or portions thereof: AMCE, AMTE, AMTV, NGP2, QLOG-C, and a portion of QLOG-F and the logistics portion of PRID, PRAT, and TRST.

### Miscellaneous

1. A complete description of duties and responsibilities can be found in the Position Description available at the Human Resources Office at Camp Rapid or at the position assignment location.
2. If you have questions or need additional information about this announcement, contact the Personnel Staffing Specialist, (605) 737-6659/DSN 747-6659, at the Human Resources Office in Rapid City.

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